



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS


06 July 2023

DIVISION MEMORANDUM
No. 329, s. 2023

2023 END OF SCHOOL YEAR RITES

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

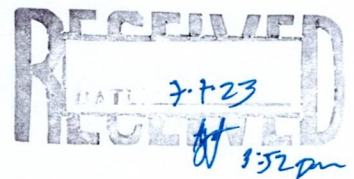
1. Pursuant to DepEd Memorandum No. 34, s. 2022 titled "School Calendar and Activities for the School Year 2022 - 2023" this Office announce the conduct the End of School Year Rites for Kindergarten, Grade 6, 10 and 12 on July 10 – 14, 2023. The 2023 ceremonies shall focus on the theme "K-12 Graduates: Molded Through a Resilient Educational Foundation."
2. The activity aims to highlight every learner's achievement mirroring education amidst all the difficulties.
3. Attached are Enclosure 1 for the Schedule of Moving Up, Enclosure 2 for the Schedule of Graduation and Enclosure 3 for the Monitoring Tool.
4. Immediate dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl: As stated
Reference: DepEd Memorandum No. 034 s. 2022
To be indicated in the Perpetual Index
Under the following subjects:

2023 End of School Year Rites

SGOD – 2023 end of school year rites
NONE/July 6, 2023



Brgy. Pitol, Tayabas City



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Enclosure 1: Schedule of Moving Up

July 10, 2023

Time	School	Monitoring Official
8:00 a.m.	Ilasan ES	Dr. Montano L. Agudilla, Jr.
8:00 a.m.	Lakawan ES	Luzviminda E. Saldares
8:00 a.m.	Froilan E. Lopez ES	Maria Corazon A. Borbon
8:00 a.m.	Potol ES	Lailani T. Omlas
9:00 a.m.	TWCS I	Nicole May R. Lagar
10:30 a.m.	Mayuwi CS	Teofila A. Ocumin

July 11, 2023

Time	School	Monitoring Official
7:00 a.m.	Luis Palad IHS	Ermelo A. Escobinas
8:00 a.m.	West Palale ES	Mariles F. Contreras
8:00 a.m.	TECS	Lailani T. Omlas
8:00 a.m.	TWCS IV	Nicole May R. Lagar
8:00 a.m.	Dapdap IS	Luzviminda E. Saldares
8:00 a.m.	Domoit ES	Dr. Montano L. Agudilla Jr.
9:00 a.m.	Wakas ES	Engr. Jaypee A. Escobar
9:00 a.m.	Kalumpang ES	Alelie A. Padillo
9:00 a.m.	North Palale ES	Teofila A. Ocumin
10:00 a.m.	Ipilan Alitao ES	Ermelo A. Escobinas
10:30 a.m.	Lalo ES	Dr. Maria Corazon A. Borbon
10:30 a.m.	Malao-A/Calantas ES	Marife R. Lagar
1:00 p.m.	Alsam ES	Luzviminda E. Saldares
1:00 p.m.	Lawigue ES	Joan Kathleen M. Talabong
1:00 p.m.	Gibanga ES	Nicole May R. Lagar
1:00 p.m.	Katigan-Alupay ES	Teofila A. Ocumin
2:00 p.m.	TWCS III	Mariles F. Contreras
3:00 p.m.	Pandakake ES	Ermelo A. Escobinas

July 12, 2023

Time	School	Monitoring Official
8:00 a.m.	Busal ES	Dr. Montano L. Agudilla, Jr.
8:00 a.m.	South Palale ES	Joan Kathleen M. Talabong
8:30 a.m.	East Palale ES	Nicole May. R Lagar
8:30 a.m.	Valencia ES	Alelie A. Padillo
8:30 a.m.	Rosario Quesada Integrated NHS	Ermelo A. Escobinas
9:00 a.m.	BAHNS	Dr. Maria Corazon A. Borbon
10:00 a.m.	WPNHS	Edna E. Eclavea
10:30 a.m.	Mate ES	Teofila A. Ocumin
1:00 p.m.	TWCS II	Lailani T. Omlas

July 13, 2023

Time	School	Monitoring Official
7:30 a.m.	Eugenio Francia ES	Montano Agudilla Jr.
8:30 a.m.	Masin ES	Dr. Jean Rose B. Rabano



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Enclosure 2: Schedule of Graduation

July 10, 2023

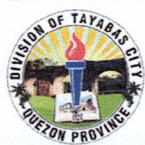
Time	School	SDO Representative	Monitoring Official
7:00 a.m.	Luis Palad IHS	Celedonio B. Balderas, Jr.	Marife R. Lagar
1:00 p.m.	Mayuwi CS	Mildred Z. Galleno	Luzviminda E. Saldares
1:00 p.m.	Ilasan ES	Celedonio B. Balderas, Jr.	Dr. Montano L. Agudilla, Jr.
1:00 p.m.	TWCS I	Antonio P. Faustino, Jr.	Nicole May R. Lagar
2:00 p.m.	Lakawan ES	Imelda C. Raymundo	Teofila A. Ocumin

July 11, 2023

Time	School	SDO Representative	Monitoring Official
8:00 a.m.	Lawigue ES	Antonio P. Faustino, Jr.	Joan Kathleen M. Talabong
8:00 a.m.	Ipilan-Alitao ES	Mildred Z. Galleno	Josefina R. Oabel
8:00 a.m.	Dapdap IS	Sherwin C. Quesea	Luzviminda E. Saldares
8:00 a.m.	Froilan E. Lopez ES	Celedonio B. Balderas, Jr.	Alelie A. Padillo
9:00 a.m.	Alsam ES	Joseph Jay Aureada	Joan Kathleen M. Talabong
9:00 a.m.	Lalo ES	Generosa F. Zubieta	
9:00 a.m.	Malao-A/Calantas ES	Louie L. Fulleo	Marife R. Lagar
9:00 a.m.	TWCS III	Sancho Calatrava	Nicole May R. Lagar
9:00 a.m.	North Palale ES	Christian Bables	Teofila A. Ocumin
9:00 a.m.	Potol ES	Conrado C. Gabarda	Grasiela L. Hernandez
10:00 a.m.	West Palale ES	Edwin R. Rodriguez	Mariles F. Contreras
10:30 a.m.	Domoit ES	Celedonio B. Balderas Jr.	Dr. Montano L. Agudilla, Jr.
1:00 p.m.	Gibanga ES	Sancho C. Calatrava	Nicole May R. Lagar
2:00 p.m.	Kalumpang ES	Antonio P. Faustino Jr.	Marife R. Lagar
3:00 p.m.	Pandakake ES	Celedonio B. Balderas Jr.	Ermelo A. Escobinas
3:00 p.m.	TWCS IV	Sherwin C. Quesea	Dr. Maria Corazon A. Borbon

July 12, 2023

Time	School	SDO Representative	Monitoring Official
8:00 a.m.	Mate ES	Marife R. Lagar	Teofila A. Ocumin
8:00 a.m.	Busal ES	Dr. Christian J. Bables	Ermelo Escobinas
8:00 a.m.	TECS	Dr. Maria Corazon A. Borbon	Josefina Oabel
8:30 a.m.	Valencia ES	Celedonio B. Balderas Jr.	Nicole May. R Lagar
9:00 a.m.	Wakas ES	Montano Agudilla	Mariles R. Contreras
9:00 a.m.	TWCS II	Conrado C. Gabarda	Lailani T. Omlas



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9:00 a.m.	Katigan-Alupay ES	Joan Kathleen M. Talabong	
2:00 p.m.	East Palale ES	Montano Agudilla Jr.	Dr. Jean Rose B. Rabano
2:00 p.m.	South Palale ES	Generosa Zubieta	Teofila A. Ocumin
2:00 p.m.	Rosario Quesada INHS	Conrado C. Gabarda	Marife R. Lagar
3:00 p.m.	West Palale NHS	Dr. Edwin Rodriguez	Edna E. Eclavea
3:00 p.m.	BANHS	Celedonio B. Balderas Jr.	Lailani T. Omlas

July 13, 2023

Time	School	SDO Representative	Monitoring Official
8:30 a.m.	Masin ES	Celedonio B. Balderas Jr.	Dr. Jean Rose B. Rabano
9:30 a.m.	Eugenio Francia ES	Antonio P. Faustino Jr.	Montano Agudilla Jr.

Enclosure 3: Monitoring Tool

**END OF SCHOOL YEAR (EOSY) RITES
MONITORING TOOL**

Name of School: _____
School Head: _____
Address: _____
Date of Monitoring: _____

General Impression: ____ Not organized; ____ Organized; ____ Highly organized.

DIRECTIONS: Please check the appropriate column based on your observation.

Criteria/Indicators	Evident	Not Evident	Remarks
A. Physical Facilities			
1. Venue is appropriate for the occasion.			
2. Chairs are enough for the graduates, visitors, teachers, and guest.			
3. Stage decoration is simple.			
4. Sound system is clear, audible and in good working condition.			
5. Surroundings are clean before, during and after the ceremony.			
B. Conduct of the Year-End Rites			
6. Ceremony started on time.			
7. Observed the prescribed parts of the program			
8. The school did not require the learners and the school personnel to wear extravagant attire during the EOSY Rites.			
9. Graduates are well behaved/well disciplined			
10. The school observed the policies stipulated on DepEd Service Marks and Visual Identity Manual (DSMVM) relative to the use DepEd logo and seal.			
11. The school followed the guidelines on the selection and giving of awards and recognition to K to 12 learners.			
12. The school has strictly observed prohibition of electioneering and partisan political activity during the ceremony.			

13. The school upheld child protection principles and that no learner was put to any disadvantaged situation before and during the activity.			
14. The school has observed the safety and security protocols for all the participants before, during and after the activity.			
C. Involvement			
15. 100% attendance of graduates			
16. 100% attendance of teaching and non-teaching personnel			

Other Observation/s: _____

Issues and Concerns during the conduct of End-of-School-Year Rites:

Division Monitoring Official

Designation: _____

Conforme:

Designation: _____



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